



Recruiting Associate

PFM EXECUTIVE SEARCH

Vancouver, BC

Working as part of a project team, the Recruiting Associate supports a truly diverse roster of clients throughout Western Canada, and is responsible for prospecting, sourcing, and assessing top talent across multiple professions and functional areas. You will use your strong prospecting skills and natural curiosity to uncover the best of the best for PFM's clients, leveraging technology as well as pure proactive research. You are accountable to your PFM project teams as well as the firm's clients, working both autonomously and collaboratively to reach outstanding results. The work is fast-paced and no two days are the same.

As the ideal candidate, you are a quick study, tenacious in your approach, and have a natural inclination toward outstanding customer service. You have an interest in the business and political landscapes and have an ability to connect the dots and synthesize information effectively and efficiently. You are self-sufficient, can effectively manage your workload and use technology, and are comfortable meeting deadlines in a time-sensitive, project-based environment. You are an incredible communicator – both in writing and verbally – and you are comfortable reaching out to and speaking with senior business executives.

To support you in your success, you'll possess a minimum of 2 - 5 years of work experience in recruitment, sales, journalism, or any role in which research and curiosity are paramount. Your professional experience is ideally augmented by an undergraduate degree.

If you are interested in joining our dynamic, high-performing team, please submit a cover letter and resume to **Shaun Carpenter** and **Suchin Pawa** at www.pfmsearch.com.

PFM Executive Search is one of Canada's largest and most successful boutique executive search firms. We serve an elite portfolio of clients in Western Canada and have international reach through our Panorama Global Search Partners. With 27 years in the business, we are one of the most established firms in the market. Our team of 17 is highly professional, team-oriented, diverse in background and experience, and a lot of fun. We work extremely hard and we celebrate success as a team. Due to the ongoing growth and development of the firm, we are seeking a new Recruiting Associate.



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